

Posts – Vacant

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to Post of Supervisory Management Assistant - Grade III of Technological Service

ONE VACANCY

APPLICATIONS are called from the citizens of Sri Lanka to fill the above vacancy existing in the Supervisory Management Assistant - Grade III of Technological Service of the Department of Sports Development.

01. *Education and Other Qualifications :*

1.1 *Educational Qualifications :*

1.1.1 Should have passed the General Certificate of Education (O/L) Examination in Six (06) subjects in one sitting with credit passes to Sinhalese/Tamil/English/Maths/Science and another subject ;

and

1.1.2 Should have passed the General Certificate of Education (Advanced Level) in 03 subjects under Science/Maths Stream in one sitting.

1.2 *Professional Qualification :*

1.2.1 Should have obtained a National Diploma in Technology from the University of Moratuwa or Ampara Hardi Institute ;

or

1.2.2 National Diploma in Engineering from the National Apprenticeship and Technical Training Institute ;

or

1.2.3 Higher National Diploma in Engineering from the Ministry of Education and Higher Education ;

or

1.2.4 Diploma in Technology from the Open University of Sri Lanka ;

or

1.2.5 Should have completed National Vocational Qualifications (NVQ) level 6 relevant to the field of vocation ;

or

1.2.6 Any other technical qualification which are equivalent to the above technical qualifications in every respect and recognized by the Tertiary and Vocational Education Commission in consultation with the Ministry of Higher Education and other certificate awarding Institutes.

1.3 *Physical Fitness :*

1.3.1 Every candidate should be physically sound to serve in any part of Sri Lanka.

1.4 *Other Qualification :*

1.4.1 Should be a citizen of Sri Lanka.

1.4.2 Should be of excellent moral character.

1.4.3 Should possess all qualifications required for recruitment to the post by 01.01.2017 in every respect.

1.4.4 No person who has entered into the order of any religion will not be qualified to apply.

02. (i) *Salary Scale.*- Rs. 31,040 - 10x445 - 11x660 - 10x730 -10x750 - Rs. 57,550 Public Administration Circular No. 2016/03 will be applicable with effect from 01.01.2020.

(ii) *Salary Code.*- (MN-3-2016).

03. *General Conditions :*

3.1 Age should not be less than 18 years and not more than 30 years by 01.01.2017.

3.2 *Mode of Recruitment.*- Recruitment will be made by way of a written exam and an interview.

3.2.1.1 *Examination Procedure.*- The examination consists of two written papers on two subjects and conducted in Sinhala, Tamil and English languages. Candidates will not be allowed to change the medium once they applied for.

	<i>Total Marks</i>	<i>Minimum Pass Mark</i>	<i>Duration</i>
(i) Intelligence Test	100	40%	01 hour
(ii) Subject - related question paper	100	40%	03 hours

3.2.1.2 *Curriculum :*

- (i) *Intelligence Test.*- Consists of questions to test candidate's power of guessing, reasoning out and analytical power and power of taking decisions.
- (ii) *Subject.*- Related question paper on technology.
 - (a) *Building Construction :*
 - (i) Brick-wall, granite wall.
 - (ii) Plaster mixtures, cement plastering, concrete mixtures.
 - (iii) Various kinds of joining, grooving, rabbeting, fitting, tenoning, wall-plating, contacting.
 - (iv) Various kinds of roof (Title, Asbestos, Corrugated sheets, aluminium sheets, curved title, flat concrete).
 - (v) Earth work (mallng, leveling, standard).
 - (vi) Constructing walls and drainage system.
 - (b) *Painting.*- Painting with various kind of paints, painting of walls, painting of timber, varnish painting, anti-corrosive painting, printed painting.
 - (c) Timber classification, seasoning of timber, knowledge in laying floor and wall terraso.
 - (d) Preparing work-plans according to sketches furnished.
 - (e) Preparing of bills according to bills of quantity.

- (f) Basic water supply and drainage :
Pipes for small-scale building, sewage pipes, septic tanks, water-sealed equipment, water tanks and walls.

3.2.1.3 *General Interview :*

Applicants will be called for the general interview on the basis of the marks obtained at the written test. Number of persons similar to the number of vacancies will be called for the general interview (No marks given).

04. *Selection Procedure :*

- 4.1 Based on the written exam results, applicants who scored the highest marks will be recruited according to the order of merits considering the Number of Vacancies. (Applicants who fail to prove their basic qualifications at the interview will not be recruited even though they have requisite aptitude - level).

05. *Preparation of Applications/Perfecting Applications :*

- 5.1 Applications may be prepared in the language the applicant hopes to sit the exam.
- 5.2 In the case of applications submitted in Sinhala Language, the Name of Examination should be mentioned in English as well under its heading. In the case of Tamil applications too applicants should follow the suit.
- 5.3 Application may be prepared using A4 size papers according to the specimen form laid down at the end of this notification.
- 5.4 Applicant's signature shall be attested by a principal of a Government School/Justice of the Peace/Commissioner of Oaths/Notary Public/Commissioned Officer of the Forces/Officer in police service holding a *Gazette* post or an officer holding a tertiary or senior level post according to 06/2006 Public Administration Circular ranking.
- 5.5 *Furnishing false information.*- If any candidate found to have had no requisite qualifications or he/she has will fully furnished false information and avoided disclosing any important matter his/her candidature will be liable to be cancelled during the course of examination or after the examination and be dismissed after appointment to the post.

06. *Application :*

6.1.1 Applications duly perfected according to the specified format given at the end of this notification should be sent under a registered cover to reach the following address on or before 28.04.2017.

6.1.2 *Applications :*

Applications should be referred to
Director General,
Department of Sports Development,
No. 09, Philip Gunawardene Mawatha,
Colombo 07.

6.1.3 The top left-hand corner of the envelope should bear the legend "Recruitment of Supervisor Management Assistant - Technological Grade III Officer".

6.1.4 It is advisable to retain a copy of the application perfected, with you.

07. Receiving applications and issuing admission cards.

7.1 Incomplete applications which are not prepared not according to the specified format and not submitted during the specified time will be rejected without notice. Applicants may themselves bear consequences arising therefrom.

7.2 Receipt of applications are not acknowledged complaints with regard to losses in transit will not be entertained.

08. *Appearing for Examination :*

8.1 Applicants will be notified of the date and place of the Examination.

8.2 Candidates are advised to get their admission cards attested before appearing for Examination and submit the admission card duly attested, to the Head of the Examination center. If not he/she will not be permitted to sit for the Examination. Candidates are required appear for examination in the Examination center specifically allocated for him/her.

8.3 Candidates are subject to rules and regulation of the institution that conduct the Examination. Violation of such rules may results in punishment imposed by such institution.

09. *Identity of Candidates.-* Candidate should prove his/her identity with regard to every subject he is sitting, to the entire satisfaction of Head of the Examination center for which following are accepted as valid documents :

- (i) National Identity Card issued by the Department of Registration of Persons.
- (ii) Valid Passport.

10. As regards any matter not laid down herein, Director General of the Department of Sports Development may decide. All candidates are bound to act in accordance with the general rules of the examination mentioned in this *Gazette*.

11. In case of any ambiguity or inconsistency between the Sinhalese and Tamil texts. Sinhala text will prevail.

12. *Conditions of employment :*

12.1 This post is permanent and pensionable and subject to policy decisions that may be taken by Government in future.

12.2 *Service Conditions :*

The conditions and provisions as laid down in procedural rules of the Public Service Commission published in *Extraordinary Gazette* No. 1589/30 dated 20.02.2009 and provision in the Establishment Code will apply in respect of every appointment.

13. If any information furnished herein found to be false or seemed to have been willfully suppressed by the applicant or he/she has been found to be disqualified during the course of his/her service, he/she will be liable to be dismissed.

S. E. R. T. M. S. P. BANDARA,
Director General,
Department of Sports Development.

No. 09,
Philip Gunawardena Mawatha,
Colombo 07.

SPECIMEN APPLICATION

DEPARTMENT OF SPORTS DEVELOPMENT RECRUITMENT TO POST
OF SUPERVISORY MANAGEMENT ASSISTANT TECHNOLOGICAL
GRADE III OFFICER - 2017

Medium of Examination :

Sinhala - 2
Tamil - 3

(Please state the relevant Number in the box)

01. Name in full : _____.

02. Name with initials : _____.
(Ex. : Gunawardana, M. G. B. S. K.)

03. National Identity Card No. :

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04. Sex :

Male - 0

Female - 1

(Please state the relevant Number)

05. Permanent Address :

- (a) District of permanent residence : _____.
- (b) Divisional Secretarial Division : _____.
- (c) Telephone Number : _____.

06. Date of Birth :

- (a) Year : _____. Month : _____. Date : _____.
(b) Age as at 01.01.2017 :
Years : _____. Months : _____. Days : _____.

07. Civil status :

Married - 1

Unmarried - 2 (Please state relevant Number)

08. Ethnicity :

Sinhalese - 1, Tamil - 2, Other - 3

(Please state the relevant Number)

09. Education Qualifications :

- (a) G. C. E. (O/L) Examination :
Year : _____.
Index No. : _____.

No.	Subjects	Grade

(b) G. C. E. (A/L) Examination :

Year : _____.
Index No. : _____.

No.	Subjects	Grade

10. Professional qualifications/Technical qualifications :
(Please submit certified copies of relevant certificates along with the Application)

- 10.1 Diploma obtained : _____.
- 10.2 Name of relevant institution that awarded the Diploma : _____.
- 10.3 Date of validity of Diploma : _____.
- 10.4 NVQ level of the relevant Diploma : _____.

11. Other Qualifications : _____.

12. Have you ever been convicted of a court of law or is there any on-going judicial procedure against you ?
Yes/No : _____.

12.1 If yes please state particulars : _____.

13. Applicant's attestation :

(a) I do hereby declare that information furnished by me in this application is true and correct.

(b) I am aware that in the event that the statement made by me is found to be false, I will become disqualified for recruitment and that I will become liable to be dismissed if such information is found to be false, after recruitment.

(c) Further I will abide-by rules and regulations that may be imposed in relation to this examination.

(d) I will not change any information mentioned herein.

Signature of applicant.

Date : _____.

14. Certificate of the signature of applicant :

I certify that the applicant is personally known to me and that he/she set his/her hand before me, day of 2017.

_____,
Signature of attestor.

Date : _____.

04-408

PUBLIC SERVICE COMMISSION

Open Basis Recruitment to the Post of Legal Officer, Executive Category of Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs

APPLICATIONS are invited from the Sri Lankan citizens with the under mentioned qualifications in order to recruit to the post of Legal officer, Executive category of Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs.

Number of posts - 01

01. *Method of recruitment.*- Recruitment will be made on the order of the merit secured at the structured interview to be conducted by an interview board to be appointed by the Public Service Commission. There the structured interview will be conducted in accordance with the method of marking (mentioned under No. 06) approved by the Public Service Commission.

02. *Qualifications :*

- (i) *Educational/Professional Qualifications.*- Should have possessed a LLB degree obtained from a university recognized by the University Grants Commission or be an Attorney-at-law of the Supreme Court.
- (ii) *Experience.*- Candidate should have acquired a professional practice of not less than three (03) years, from the enrolment as an Attorney-at-law.
- (iii) *Physical fitness.*- Every candidate should possess a sufficient physical and mental condition that

permits to perform their duties in any part within Sri Lanka.

(iv) *Other Qualifications :*

- * Should be a citizen of Sri Lanka.
- * Should possess an exemplary character.
- * Should satisfy all the qualifications in each and every aspect ; as at the date prescribed in the *Gazette*/notification for calling applications.

03. *Terms of engagement and terms of service :*

- (i) This post is permanent and pensionable.
- (ii) The appointment is subject to a probationary period of three (03) years. The officer is required to pass the 1st efficiency bar examination within 03 years from the date on which the recruitment will be made to the post of Legal Officer Grade III.
- (iii) In terms of the Public Administration Circular No. 07/2007 and the circulars issued incidental there to, the officer recruited to the post should require the prescribed language proficiency within five years of appointing to the post. The officer who enters the public service in a medium of language other than in a medium of any of official languages should required to reach the requisite standard of proficiency within the probationary period.
- (iv) Candidates recruited to this post will be subjected to the articles of Establishment Code, Regulations, Departmental Orders and regulations and any other orders and regulations already issued and issued from time to time by the Government.

04. *Age limit.*- Applicants should not be less than 21 years of age and more than 35 years of age to the closing date of receiving applications.

05. *Salary Scale.*- This post carries a monthly salary scale of Rs. 47,615 -10x1,335 -8x1,630 -17x2,170 - Rs. 110,895 (in terms of the Public Administration Circular No. 03/2016).

06. Structured interview shall base on following method of marking :